



## ODISHA PUBLIC SERVICE COMMISSION

### Advertisement No. 38 of 2023-24

Recruitment to the posts of **Psychiatric Social Worker** in 'Group – B' of State Service for Drug-De-addiction Centres (DAC) under Health & Family Welfare Department.

**WEBSITE –<https://opsc.gov.in>**

*Online applications are invited from the prospective candidates through proforma application to be made available on the Website of the Commission (<https://opsc.gov.in>). The link for online application and submission shall be available from 04.04.2024 to 04.05.2024 (Note: 04.05.2024. is the last date for submission of Registered Online Application) for recruitment to 13 (Thirteen) posts of **Psychiatric Social Worker** in 'Group–B' of State Service for Drug-De-addiction Centres (DAC), under the Health & Family Welfare Department in the scale of pay of Rs. 44,600/- in Level-10, Cell-01 of Pay Matrix of ORSP Rules, 2017 with usual dearness and other allowances as may be sanctioned by the Government of Odisha from time to time.*

### 2. **VACANCY POSITION:**

As per requisition furnished by the Health & Family Welfare Department of Government of Odisha, the vacancy positions are given below:

Sl. No.	Category	No. Of Vacancies
1	UR	06(W-01)
2	SEBC	02
3	SC	02
4	ST	03(W-01)
	<b>TOTAL</b>	<b>13(W-02)</b>

Out of the total 13 Nos. of posts mentioned above, 01(one) post is reserved for **Persons with Disabilities whose Permanent Disability is 40% or more**. Persons with Disabilities shall be adjusted against the categories to which they belong.

### **NOTE:**

- The posts are temporary, but likely to be made permanent. The appointment can be terminated on one month's notice from either side without assigning any reasons thereof.
- In the event of non-availability or availability of insufficient number of eligible women candidate(s) belonging to any particular category, the remaining vacancies will be filled up by male candidate(s) of that category.
- Exchange of reservation between Scheduled Caste and Scheduled Tribe will not be considered in the event of non-availability of eligible and suitable S.C./S.T. candidates.
- The number of vacancy to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

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### 3. AGE:

A candidate must have attained the age of **21 (twenty-one)** years and must not be above the age of **38 (thirty-eight)** years on the **1<sup>st</sup> day of January 2024** i.e. he/she must have been born **not earlier than 2<sup>nd</sup> January 1986** and **not later than 1<sup>st</sup> January 2003**.

The upper age limit prescribed above shall be relax-able by 5 (five) years for candidates belonging to the categories of Socially & Educationally Backward Classes (S.E.B.C), Scheduled Castes (S.C.), Scheduled Tribes (S.T.), Women & Ex-Servicemen and by 10(ten) years for **Persons With Disabilities category, whose permanent disability is 40% or more.**

*Persons with Disabilities belonging to the categories of SEBC/SC/ST shall be eligible for cumulative age relaxation benefit of 15 years.*

Provided further that, a candidate who comes under more than one category mentioned above, he/she will be eligible for only one benefit of upper age relaxation, which shall be considered most beneficial to him/her.

(SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED).

Date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted by the Commission.

### 4. EDUCATIONAL QUALIFICATION:

A candidate must possess a post-graduate degree in Social Work and a Master of Philosophy in Psychiatric Social Work obtained after completion of a full time course of 02 years which includes supervised clinical training from any University recognised by the University Grants Commission established under the University Grants Commission Act, 1956 or such recognised qualifications, as may be prescribed.

### 5. METHOD OF SELECTION:

The selection of candidates for recruitment to the posts of Psychiatric Social Worker will be made on the basis of a **Written Examination** (Objective Type MCQ Pattern) of **90 marks** and **Interview (Viva Voce Test) of 10 marks.**

#### A. **Written Examination(Objective Type MCQ Pattern):**

- The **written examination** shall be of objective type of **MCQ pattern** and shall carry **90 marks**.
- The **total no. of questions** shall be **90** and **each** question shall carry **01 mark**.
- There shall be **negative marking** with a deduction of **0.25 marks** for every wrong answer.
- The duration of examination shall be **one and half hour**.
- **The detailed syllabus for Written Examination is at Annexure-I.**

#### B. **Interview (Viva Voce Test):**

- The Interview shall be of **10 (ten) marks**.

**Note:- Any details relating to this recruitment like cut-off marks, answer keys, individual marks etc. shall only be declared on the website of the Commission after publication of the final results and select list.**

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**6. PLACE OF EXAMINATION:**

The written examination for the post of Psychiatric Social Worker will be held at Cuttack/Bhubaneswar. The programme of examination shall be notified well in advance.

**7. APPLICATION FEE:**

The examination fee for all categories of candidates has been exempted as per GA & PG Department Notification No.9897/Gen.,Dt.11.04.2022.

**8. OTHER ELIGIBILITY CONDITIONS:**

- (i) The candidate must be a citizen of India;
- (ii) The candidate must be of (a) good moral character, and (b) sound health, good physique and active habits and free from organic defects or bodily infirmity.
- (iii) He/She must be able to speak, read and write Odia fluently and must have passed an examination in Odia Language equivalent to Middle English School standard conducted by the Board of Secondary Education, Odisha; or the Education Department of Government of Odisha or any other Board or Council of Secondary Education approved by the Government of Odisha in support of passing of Odia Language Test (M.E. School Standard).
- (iv) A candidate, who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;
- (v) If a candidate has at any time, been debarred for a certain period/chance(s) by the Odisha Public Service Commission or other State Public Service Commission or U.P.S.C. from appearing at any examination/interview, he/she will not be eligible for such recruitment for that specified period/chance(s);
- (vi) Government servants, whether temporary or permanent, are eligible to apply provided that they possess the requisite qualification and are within the prescribed age-limit as provided under Para-3 & 4 of the Advertisement. **They must inform their respective Heads of Offices/Departments in writing regarding submission of their applications for this recruitment and furnish "No Objection Certificate" during document verification;**
- (vii) A candidate who claims change in his/her name after having passed the H.S.C. Examination, is required to furnish copy of publication of the changed name in the leading local daily newspapers as well as copy of notification in the Gazette in support of his/her change of name.
- (viii) **Only those candidates, who fulfil the requisite qualification and within the prescribed age limit etc. by the closing date of filling up online application, will be considered eligible;**
- (ix) Every candidate selected for appointment shall be examined by the Medical Board. A candidate, who does not satisfy the requirement after medical examination, shall not be appointed;

**9. IMPORTANT POINTS :**

- (i) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;

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- (ii) The provisions of the Odisha Conduct of Examination Act 1988 (Odisha Act-2 of 1988) are applicable to the examination conducted by the Odisha Public Service Commission.
- (iii) **Applications submitted to OPSC if found to be incomplete in any respect are liable to rejection without entertaining any correspondence with the applicants on that score;**
- (iv) Admission to Written Examination/Viva Voce Test will be **provisional**. If on verification at any stage before or after the examination/interview, it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be **liable to rejection**. Decision of the Commission in regard to eligibility or otherwise of candidate shall be final.
- (v) This advertisement should not be construed as binding on the Government to make appointment;
- (vi) Concessions meant for S.C., S.T. & SEBC **by Birth** are admissible to the Scheduled Caste, Scheduled Tribe and Socially & Educationally Backward Classes of **Odisha** only;
- (vii) All persons appointed under the Government of Odisha on or after 1<sup>st</sup> January, 2005 shall not be eligible for pension as defined under Sub-rule(1) of Rule-3 of the Odisha Civil Service (Pension) Rules, 1992; but shall be covered by the defined Contributory Pension Scheme in accordance with the Odisha Civil Services (Pension) Amendment Rules, 2005;
- (viii) **Any misrepresentation or suppression of information by the candidate in the online application, will result in cancellation of his/her candidature or penalty, as decided by the Commission shall be imposed.**
- (ix) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the Service.

#### **10. CERTIFICATES/DOCUMENTS TO BE ATTACHED:**

Candidates are required to submit along with the printout/hard copy of online applications, true copies of the following documents duly attested by the candidates with full signature with date on the same. They must not attach original certificates to their applications. Only those, who are called for the document verification/viva voce test, will be required to bring with them the original certificates, mark-sheets etc. of the attested copies for verification, on the date fixed by the Commission.

If a candidate fails to furnish any of the original documents in respect of the attested copies submitted with the application form **on the date of Document Verification/Viva Voce test**, he/she shall not be allowed to appear at the Viva Voce test and his/her candidature will be rejected.

- (i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
- (ii) Intermediate/Higher Secondary Examination certificate issued by the concerned Board/Council;
- (iii) Degree Certificate issued by the recognised University;
- (iv) P.G. Degree (M.A./M.Sc.) Certificate in Social Work issued by the recognized University;
- (v) M. Phil Certificate in Psychiatric Social Work from any Govt./UGC recognized Institution;
- (vi) Mark-lists in support of all the aforesaid examinations (i.e. from H.S.C. to M. Phil Degree) passed including fail marks, if any, issued by the concerned Board/Council/University;
- (vii) Document in support of having undergone supervised clinical training from any University recognised by the University Grants Commission established under the University Grants Commission Act, 1956.

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- NOTE-1 :** (a) Candidates who have not been awarded percentage of marks, but only “**GRADE MARKS**”, should, along with their applications, produce the Conversion Certificate from the concerned University indicating the actual equivalent percentage of marks and the conversion formula, failing which, their applications are liable to be rejected.
- (b) While filling up the relevant box of the online application form, the candidate has to mention details of marks secured in each Semester/Annual examination leading to award of Degree.  
(The maximum marks and marks secured in extra optional subjects should not be taken into account.)
- (viii) A “No Objection Certificate” from the Head of Office/Head of the Department in case of Government Servant.
- (ix) Four recent passport size photographs (unsigned and unattested) which has been uploaded with Online Application Form.
- (x) **Caste Certificate by birth in support of claim as SC/ST/SEBC, wherever applicable(Please see Note – 2);**
- (xi) Required Odia test pass certificate;
- (xii) Ex-Servicemen are required to submit/upload Release Certificate issued as per Orissa Ex-servicemen (Recruitment to State Civil Services and Posts) Rules, 1985 vide G.A. Department notification No.22856-Gen., dt.16.10.1985. Further, Ex-Servicemen candidates must submit an affidavit, undertaking that he/she has not been appointed against a civil post after retirement from military service;
- (xiii) Permanent Disability Certificate (Indicating percentage of disability) in case of Persons With Disabilities.

**NOTE-2:**

- (i) Candidates claiming to be belonging to S.E.B.C/ S.C. /S.T categories of Odisha by birth are required to submit copy of the relevant Caste Certificate issued by the competent authority in the prescribed form. Candidates of SEBC category (other than Creamy layer) must submit copy of Caste Certificate issued by the competent authority within the last 03 years from the last date of submission of online application form.
- (ii) Women candidates belonging to S.E.B.C./ S.C. / S.T. Categories are required to submit Caste Certificates by birth showing “daughter of .....”. Caste Certificates by virtue of marriage (i.e. showing “wife of .....”) are not acceptable and liable to rejection.
- (iii) OBC certificates will not be accepted in lieu of SEBC certificates.
- (iv) Community (Caste status) once mentioned by the candidates shall not be changed under any Circumstances.
- (v) The competent authorities are: - District Magistrate/ Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahsildar /Additional Tahsildar of Government of Odisha.

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**NOTE-3:** Post Graduate Degree Certificate, M. Phil Degree Certificate, supervised Clinical training Certificate, Caste Certificate, Odia Test Pass Certificate, Permanent Disability Certificate of Persons With Disabilities(indicating % of permanent disability) & Release Certificate of Ex-Serviceman [issued as per Orissa Ex-Servicemen servicemen (Recruitment to State Civil Services and Posts) Rules, 1985 vide G.A. Department notification No.22856-Gen., dt.16.10.1985] must have been issued by the competent authority within the last date fixed for receipt/submission of online application.

## 11. **“GROUNDS OF REJECTION OF APPLICATION”**

Applications of candidates will be rejected by the Commission on any of the following grounds:-

- (a) In-complete online application form.
- (b) Non-submission of hard copy of online application form at the time of verification of original documents.
- (c) Not signing Declaration (full signature) in the hard copy of online application form.
- (d) Not coming within the age limit as mentioned in Para - 3 of Advertisement
- (e) Not having requisite qualification as provided under Para - 4 of Advertisement.
- (f) **Not passing Odia test (M.E. standard)/not furnishing Odia test pass evidence as required under Para-8 (iii) of the Advertisement.**
- (g) Not furnishing copies of certificates/documents as provided under Para – 10 of Advertisement.
- (h) **Submission of wrong information/ false information about qualification/ Age/ Category status (SEBC/SC/ST/ Women/Ex-Servicemen/PWD etc.).**
- (i) Suppression of facts / information about eligibility, if any.
- (j) Any other ground as per the decision of the Commission.

**NB:** Application /candidature of a candidate shall be rejected at any stage of recruitment process, whenever discrepancy is noticed/ detected.

## 12. **HOW TO APPLY:**

- (a) Candidates must go through the details of this Advertisement available in the Website of OPSC before filling up online application form.
- (b) Candidates must apply online through the concerned Website of the OPSC <https://opsc.gov.in>. Applications received through **any other mode** would not be accepted and summarily rejected.
- (c) Before filling up the online application form, the candidates must go through detailed instructions available at OPSC portal.
- (d) The online application form is automated and system driven & will guide the candidate seamlessly in filling the application. The requisite options shall be enabled and information shall be asked as per data furnished by the candidate. Before filling up the information, ensure that accurate information is fed, for edit option is limited & on confirmation there is no scope for further edit even if wrongful entry has been made while filling up application.

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- (e) Candidates are requested to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left-hand Thumb Impression (LTI) in the online application form. Uploaded photograph, Specimen (full) signature and LTI must be clearly identifiable / visible, otherwise the application of the candidate is liable to be rejected by the Commission and no representation from the candidate will be entertained.
- (f) Candidates should keep at least four copies of latest passport size photograph which is uploaded to the online application form for future use.
- (g) *On successful submission of the online Registration, a unique “Permanent Public Service Account Number (PPSAN)” will be assigned to the applicant. Candidates are required to take a printout of the finally submitted online Registration/Re-registration and finally submitted Online Application forms and put his/her signature under the declaration for submission to OPSC along with copies of requisite certificate & documents as and when asked.*
- (h) The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid last hour rush.
- (i) Certificate of Admission to the written examination to the eligible candidates will be uploaded in the Website of the OPSC prior to the date of written examination which will be published in the Website of the Commission and Newspapers. The candidates are required to download their Admission Certificate from the Website of the Commission and produce the same at the Examination centre for admission to the written examination. No separate correspondence will be made on this score.
- (j) “Notice” to candidates for document verification & Viva Voce Test and “Attestation form” & “Bio-data form” shall be uploaded in the website of OPSC prior to the date of Document Verification/Interview.
- (k) Any complaint on the conduct of examination must be sent to the grievance wing of the Commission by e-mail ([opsc@nic.in](mailto:opsc@nic.in)) within 07 (Seven) days of completion of the examination.

### 13. **FACILITATION COUNTER :-**

*To resolve any Technical problem faced in filling up of online Registration/ Re-registration and Application forms, candidate may contact OPSC Technical Support over Telephone No. 0671-2304707 between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M. on any Odisha Government working days.*

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*In case of any guidance/information on this advertisement & recruitment, candidates may go through the FAQ available in the website of the Commission or contact the O.P.S.C. Facilitation Counter over Telephone No. 0671-2304141/2305611 & Extn.- 227 on any working day between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M.*


*The candidates are required to visit the website of the Commission at <https://opsc.gov.in> for detailed information about important notices, rejection of applications, the date & time of Written Examination/ Document verification/Viva Voce Test and also keep track of publication of various notices to the effect in the leading Odia local daily newspapers for information.*

**Closing Dates**

- 1. THE LINK FOR ONLINE APPLICATION AND SUBMISSION SHALL BE AVAILABLE IN THE WEBSITE FROM 04.04.2024 TO 04.05.2024. (11.59 P.M).**
- 2. ONLY ONLINE APPLICATIONS RECEIVED WITHIN THE DEADLINE i.e. 04.05.2024 SHALL BE ACCEPTED.**

**NB: - THE ONLINE APPLICATION FORMS IF FOUND DEFECTIVE IN ANY RESPECT, ARE LIABLE TO BE SUMMARILY REJECTED.**

CUTTACK  
DATE : 15.03.2024

  
SECRETARY (I/C)  
ODISHA PUBLIC SERVICE COMMISSION  
CUTTACK.



**Annexure-I (Psychiatric Social Worker)**  
**Syllabus of Written Examination**

**The Syllabus of Written Examination for recruitment to the post of Psychiatric Social Worker under Health & Family Welfare Department shall consist of following topics:**

1. Mental Health Care act 2017
2. National Mental Health Program
3. The Public Health structure of Odisha
4. Diagnostic Criteria of psychiatry & common Neurological Problem By DSM 5 & ICD 10
5. Psychosocial issues and risk assessment in Mental Health
6. Psycho social perspective of Mental Health
7. Rehabilitation Assessment
8. Individualized and Group Psychotherapy
9. Crisis intervention and support
10. Care coordination and Social Security Benefits for PWMI in India
11. Disability Certification
12. Discharge planning services
13. Identification & Therapeutic management in Drug De-addiction

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**Total-**

**90 Marks**

- Questions shall be set covering all topics from the syllabus as far as possible.
- The questions shall be of objective type of MCQ consisting of 90 nos. of questions carrying 01 mark each.
- There shall be negative marking with a deduction of 0.25 marks for every wrong answer.
- The Duration for examination shall be one & half hour.
- The interview shall be of 10(ten) marks.