

COMMON APPLICATION FORM FOR NOTIFICATION NO. REC/2023/02

To,
 The General Manager (HR&A),
 Corporate HR&A Department,
 8th Floor, D-Block,
 Vidyut Bhavan,
 Kolkata-700091

Space for recent
 colour passport
 size photograph

APPLICATION FOR THE POST OF

Personal Information

01.	NAME IN FULL (in block letters)	
02.	FATHER'S/ HUSBAND'S NAME	
03.	ADDRESS	(a)Present
		(b)Permanent
04.	DATE OF BIRTH (attach relevant document)	____ DD ____ MM ____ YYYY
05.	AGE (As on 01.01.2023)	____ Years ____ Months ____ Days
06.	GENDER	
07.	NATIONALITY	
08.	RELIGION	
09.	CATEGORY (Please ✓ against the appropriate option)	<input type="radio"/> General (GEN) <input type="radio"/> Economically Weaker Section (EWS) <input type="radio"/> Scheduled Caste (SC) <input type="radio"/> Scheduled Tribe (ST) <input type="radio"/> Other Backward Class (OBC-A) <input type="radio"/> Other Backward Class (OBC-B)
10.	MARITAL STATUS	
11.	MOBILE NO. & LAND LINE NO. (If any)	
12.	E-MAILID	
13.	LANGUAGES KNOWN	Read:
		Write:
		Speak:
14.	PRESENT OCCUPATION (Please mention designation along with the name of the organization with address)	

15. Educational Qualification**

(Start from Matriculation and attach self-attested copies of the Certificates and Mark Sheets)

Sl. No.	Examination Passed	Board/University/Council	Year of Passing	% of Marks (in case of CGPA/GPA etc., convert into % & attach supporting documents)	Class/ Division
1					
2					
3					
4					
5					
6					

16. Post Qualification Experience**

(Please state chronologically and attach self-attested copies of proof)

Sl. No.	Organization	Designation	From	To	Rank/ Designation of immediate Reporting Officer	Gross Salary
1						
2						
3						
4						
5						
6						
17.	No. of years' experience in ABAP Programming (for the post of ABAP Developer)/ SAP BASIS and Database Administration (for the post of SAP BASIS Administrator)					
18.	Present scale of pay (Attach latest salary slip)					

****May attach extra sheets if required**

Declaration and Signature

I do, hereby, declare that all the details furnished in this application and the attached documents are true, complete and correct to the best of my knowledge and belief. I, further declare that no vigilance case is pending against me. I understand that in the event of any information being found false or incorrect at any stage, my candidature is liable to be cancelled.

Date:

Place:

(Signature of the Candidate)