

INDIAN PHARMACOPOEIA COMMISSION
(Ministry of Health & Family Welfare)
Government of India
Sector- 23, Raj Nagar, Ghaziabad

Applications are invited by the Indian Pharmacopoeia Commission (IPC), an Autonomous organization under the Ministry of Health & Family Welfare, Ghaziabad for the following vacant posts through **Manpower Providing Agency**.

Details of Manpower Requirement

| S. No. | Details of the Positions | Salary | No. of Posts | Qualification | Place of Posting | Job Description |
|--------|-------------------------------------------------------------------------------------------------------------------|-------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <p>Name of the Post:</p> <p>Sr Pharmacopoeial Associate</p> <p>Age: Not exceeding 40 years</p> | Rs.40,000/- | 4 | <p>Qualification: Master's degree in Pharmacy/Chemistry/ or equivalent.</p> <p>Desirable: Preference will be given to those applicants who are working in NABL accredited Lab/Quality Assurance dept. of Pharma Industries. Good knowledge of computers.</p> <p>Experience: Minimum 05 years experience in Quality Assurance/Quality Control</p> | Indian Pharmacopoeia Commission (IPC), Ghaziabad | <p>1.Preparation and maintenance of documents and records as per NABL accreditation and GLP.</p> <p>2. Reviewing and maintainig the calibration data of instruments.</p> <p>3. Implementaiton of QMS.</p> <p>4. Conduct Internal and External audits etc.</p> |

Period of engagement:

The tenure of contract will be for period of one year. However, in case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

General Instructions:

1. It is not obligatory on the part of IPC or Manpower Providing Agency to call for interview every candidate who possesses the essential qualification. No TA/DA shall be paid for attending the interview.
2. The requirements of minimum qualification, Age and/or experience may be relaxed in the case of candidates with outstanding credentials.
3. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.
4. Preference may be given to the candidates who have desirable experience.
5. Candidates are requested to provide their active email Id/mobile phone numbers/landline phone numbers for easy communication.
6. Candidates shortlisted for interview will have to produce original documents for verification in support of their application educational qualification, experience at the time of Interview.
7. The incomplete application will not be entertained.
8. The Competent Authority reserves the right to defer or cancel the selection process at any stage without assigning any reason thereof.
9. Interested candidates should submit their application online through Google Form with the following link;

<https://docs.google.com/forms/d/e/1FAIpQLSfO2OS09DOXQUoRpopDPNYQeU8Ntteq4Cx2F85VD8EuidZQmg/viewform>

No other mode of submission of application form will be accepted. The last date for submitting the application form is **20th June 2023 upto 5.30 pm**