

No. 122 -IX-07/2022

Dated: 26/12/2022

ADVERTISEMENT

Applications are invited from prospective candidates only by **Speed Post / Registered Post** for engagement of staff against 08 No's of Vacant Posts (Consolidated) in MANAS, School for the Intellectual Disability, Koraput, 10 no's of vacant posts (Consolidated) in the School for the Visually Impaired, Koraput & 06 no's of vacant posts (Consolidated) in the School for the Hearing Impaired, Sunabeda. The details of vacancies to be filled up along with Term & Conditions and procedure of apply is mentioned as follows:

How to Apply:

The interested candidates fulfilling the eligibility qualifications & conditions should obtain the Prescribed Application Form from the Office of the "The Secretary, Red Cross and Rotary Society for the Handicapped, Koraput At: O/o The District Social Security Officer, Koraput (DSSO), At- Saheed Laxman Nayak Bhawan, In front of Sri Aurobindo Purnango Sikhya Kendra, Koraput Pin-764020 on cash payment of Rs. 100/- (One Hundred Only) from 28.12.2022 to 31.01.2023 during 11:00 AM to 04:00 PM in all working days. On purchase of Application Form the candidate shall receive the Original Money Receipt from this office. Filled application forms received without the Original Money Receipt will summarily be rejected. The candidate must mention the name of the school & post applied for in the space provided in the prescribed Application Form. Candidates willing to apply for more than one post should purchase separate application forms.

The Application completed in all respect and the Money Receipt in original along with all relevant enclosures must be sent by Regd. Post/Speed Post in sealed envelope with super-scribed at the top of the envelop with the name of the post and name of the school applied for, to the : "The Secretary, Red Cross and Rotary Society for the Handicapped, Koraput At: O/o The District Social Security Officer, Koraput (DSSO), At- Saheed Laxman Nayak Bhawan, In front of Sri Aurobindo Purnango Sikhya Kendra, Koraput Pin-764020 , so as to reach there on or before **31.01.2023 by 05:00 PM**. Incomplete Application Forms/applications with overwriting/single application from mentioning multiple posts/ applications without enclosing original Money Receipt /applications without required relevant enclosures or applications received after the due date i.e. **31.01.2023 by 05:00 PM** will summarily be rejected. The Dist. Level Selection Committee reserves the right to cancel or alter the advertisement without assigning any reason thereof.

Details of Vacnacies to be filled up

MANAS, School for the Intellectual Disability, Koraput

Name of the Post	Monthly remuneration	No. of Posts to be filled up	Eligibility Qualification	Criteria for selection	
				Eligibility Condition	Weightage of Marks
Principal	16880/-	01	Master of Arts/Science having B.Ed (General) with Diploma in Mental Retardation or Special B.Ed in Mental Retardation	1. Must Have Secured Minimum 50% Marks in Master of Arts/Science 2. Minimum 03 years of experience as Asst. Teacher (TG) / 05 years of experience as Asst. Teacher (TI) in any Govt. recognized Mentally Retarded / Intellectual Disability School	Career marks 10 th =10% +2=10% Graduation=10% Master Degree= 10% Spl Education Diploma/BED (Whichever is higher)=20% Interview=20% Skill test= 20%
Asst. Teacher (Trained Graduate)	16880/-	01	Graduate in Arts/Science having B.Ed (General) with Diploma in Mental Retardation or Special B.Ed in Mental Retardation	Must Have Secured Minimum 50% Marks in Graduation (Arts/Science)	Career marks 10 th =10% +2=10% Graduation=20% Spl Education Diploma/BED (Whichever is higher)=20% Interview=20% Skill test= 20%
Asst. Teacher (T.I)	10000/-	01	+2 or its Equivalent and Diploma in Mental Retardation	Must Have Secured Minimum 50% Marks in +2 or its Equivalent	Career Marks 10 th =20% +2=20% Diploma=20% Interview=20% Skill test= 20%
Matron/ Warden	10000/-	01	Graduate in any Discipline with Degree or Diploma in Mental Retardation	Must Have Secured Minimum 50% Marks in Graduation	Career Marks 10 th =20% +2=20% Graduation=20% Spl Education Diploma/BED (Whichever is higher)=20% Interview=10% Skill test= 10%
Cook	8390/-	01	VIII Pass with Knowledge of Cooking	Minimum Five (05) years of Cooking experience in any Govt. recognized institution.	Career Marks 8 th = 50% Interview=50%
Attendant Male	8070/-	01 (Hostel)	VIII Pass		Career Marks 8 th = 50% Interview=50%
Attendant female	8070/-	02 (One for School & One for Hostel)	VIII Pass		Career Marks 8 th = 50% Interview=50%

School for the Visually Impaired, Koraput

Name of the Post	Monthly remuneration	No. of Posts to be filled up	Eligibility Qualification	Criteria for selection	
				Eligibility Condition	Weightage of Marks
Head Master	16880/-	01	Master of Arts/Science having B.Ed (General) with Diploma in Visual Impairment or Special B.Ed in Visual Impairment	1. Must Have Secured Minimum 50% Marks in Master of Arts/Science 2. Minimum 03 years of experience as Asst. Teacher (TG) / 05 years of experience as Asst. Teacher (TI) in any Govt. recognized Blind / Visually Impaired School	Career marks 10 th =10% +2=10% Graduation=10% Master Degree= 10% Spl Education Diploma/BED (Whichever is higher)=20% Interview=20% Skill test= 20%
Asst. Teacher (Trained Graduate) (Science)	16880/-	02 (One PCM & One CBZ)	Graduate in Science having B.Ed (General) with Diploma in Visual Impairment or Special B.Ed in Visual Impairment	Must Have Secured Minimum 50% Marks in Graduate in Science	Career marks 10 th =10% +2=10% Graduation=20% Spl Education Diploma/BED (Whichever is higher)=20% Interview=20% Skill test= 20%
Asst. Teacher (T.I)	10000/-	01	+2 or its Equivalent and Diploma in Visual Impairment	Must Have Secured Minimum 50% Marks in +2 or its Equivalent	Career Marks 10 th =20% +2=20% Spl Education Diploma=20% Interview=20% Skill test=20%
Mobility Teacher	9000/-	01	+2 or its Equivalent with Diploma / Degree in Orientation & Mobility	Must Have Secured Minimum 50% Marks in +2 or its Equivalent	Career Marks 10 th =20% +2=20% Diploma/Degree (Whichever is higher)=20% Interview=20% Skill test=20%
Computer Teacher	9000/-	01	Graduate in any Discipline PGDCA	Must Have Secured Minimum 50% Marks in Graduation	Career Marks 10 th =10% +2=10% Graduation=20% PGDCA=20% Interview=20% Computer test= 20%
Music Teacher (Vocal)	9000/-	01	10th pass or its equivalent and Intermediate Music (Vocal) From recognized Institution	Earmarked For Visually Impaired Person	Career Mark (10 th)=20% Music=30% Interview=30% Skill test=20%
Clerk-cum-Accountant	8880/-	01	Graduate in any Discipline with computer knowledge	Must Have Secured Minimum 50% Marks in Graduation	Career Marks 10 th =10% +2=10% Graduation=20% Interview=20% Skill test= 20% Computer Test=20%
Cook Helper	8070/-	01	VIII Pass with Knowledge of Cooking	Minimum Three (03) years of Cooking experience in any Govt recognized institution	Career Marks 8 th = 50% Interview=50%
Attendant Female	8070/-	01 (Hostel)	VIII Pass		Career Marks 8 th = 50% Interview=50%

School for the Hearing Impaired, Sunabeda

Name of the Post	Monthly remuneration	No. of Posts to be filled up	Eligibility Qualification	Criteria for selection	
				Eligibility Condition	Weightage of Marks
Asst. Teacher (T.I)	10000/-	02	+2 or its Equivalent and Diploma in Hearing Impairment	Must Have Secured Minimum 50% Marks in +2 or its Equivalent	Career Marks 10 th =20% +2=20% Spl Education Diploma=20% Interview=20% Skill test=20%
Computer Teacher	9000/-	01	Graduate in any Discipline with PGDCA	Must Have Secured Minimum 50% Marks in Graduation	Career Marks 10 th =10% +2=10% Graduation=20% PGDCA=20% Interview=20% Computer test= 20%
PET	9000/-	01	+2 or its Equivalent with CPED	Must Have Secured Minimum 50% Marks in +2 or its Equivalent	Career Marks 10 th =20% +2=20% CPED=20% Interview=20% Skill test=20%
Attendant Male	8070/-	01 (Hostel)	VIII Pass		Career Marks 8 th = 50% Interview=50%
Attendant Female	8070/-	01 (Hostel)	VIII Pass		Career Marks 8 th = 50% Interview=50%

Terms and Conditions:

1. The envelope of the application should be super-scribed at the top of the envelop with the name of the school along with name of the post applied for.
2. Age limit for all the vacant posts will be within 18 to 38 year as on 01.01.2022.
3. The filled in application annexed with copy of all relevant documents (self attested) should be addressed to **“The Secretary, Red Cross and Rotary Society for the Handicapped, Koraput At: O/o The District Social Security Officer, Koraput (DSSO), Saheed Laxman Nayak Bhawan, In front of Sri Aurobindo Purnango Sikhya Kendra, Po/Dist: Koraput, Pin: 764020”**and reach on or before 31.01.2023 by 5.00 P.M. Applications received prior to 28.12.2022 or subsequent to 31.01.2023 will not be entertained. The management will not be responsible for any postal delay.
4. The candidates will be selected by the selection committee so constituted on the basis of the criteria mentioned against each and the management of the institution shall be the appointing authority.
5. All the selected candidates will be paid with consolidated remuneration for a period of six years not exceeding the minimum pay in the scale of pay of the correspondence pay band, against the post for which such engagement is being made.
6. On completion of six years of satisfactory performance he /she will be allocated with increased Grant-in-Aid at the rate applicable to teaching and non teaching staff of comparable rank and qualification in Government Schools subject to their possessing qualifications after due approval of Government on recommendation of the Collector.

Skill Test, Computer Test & Interview of Candidates:


Skill Test, Computer Test & Interview will be a vital part of the recruitment. So, weightage has been given to Skill Test, Computer Test & Interview (as Applicable for different posts) as a part of 100% acquisition. After preparation of Merit List on the basis of the above weightage of marks obtained in academic and professional qualifications, the candidates at the ratio of maximum 01:10 (Post : Candidates) will be called for Original Certificate Verification and Skill Test/Computer Test & Interview as applicable for the applied post . The candidates of all the category of post will appear for the Skill Test, Computer Test & Interview (as Applicable for the applied post), before the Committee appointed by the President, RC & RSH, Koraput -cum- Collector, Koraput. As such the final merit list will be made on the basis of academic & professional merit, Skill Test, Computer Test & Interview weightage (as Applicable for different post).

The President, RC & RSH, Koraput –cum- Collector, Koraput will constitute a separate Expert Committee in concerned filed for conducting the Skill Test, Computer Test for the posts as mentioned above.

Documents/ Certificates to be Attached with the application form:

- i. Self attested copy of VIII Pass Certificate and Mark Sheet verified by the Block Education Officer and duly countersigned by the District Education Officer concerned for the post of Cook / Cook Helper /Attendant Male/Female.
- ii. Self attested copy of all Educational Certificate and Mark sheet as applied for the post.
- iii. Self attested copy of Valid RCI registration Certificate.
- iv. Two recent self attested passport sized colored photographs.
- v. Two Character Certificate issued by two Gazzetted Officers.
- vi. Two self addressed envelope (24 x 10) cm duly stamped with Rs.40/- on each.
- vii. Self attested copy of any identity proof. (Voter Card/ Aadhar Card)
- viii. Self attested copy of Disability certificate.(For PwD Candidates)
- ix. Self attested copy of certificate / document If belongs to Other gender.
- x. Experience certificate / documents for the post of Head Master/ Principal / Cook/ Cook-Helper from the Govt. recognized institution as mentioned in the Eligibility Conditions.

By order of President, RC & RSH,
Koraput -cum-Collector, Koraput


Secretary, RC & RSH, Koraput
cum-DSSO, Koraput