

Government of West Bengal
Office of the Sub-Divisional Officer
Jangipur, Murshidabad

Notification

No.: 725/CMDMP/J

Dated, 9th November, 2022

In pursuance of the memo no. 288/MDM/MSD/F-12 dated.20.09.2022 of the Office of the District Magistrate, Murshidabad, applications are hereby invited from eligible candidates for the engagement to the vacant post of **Assistant Accountant, Cooked Mid Day Meal Programme for Dhuliyian Municipality** under Jangipur Sub-Division, Murshidabad. **The Assistant Accountant will be engaged for period of one year or less and subject to renewal of contract on monthly or yearly basis by the head of Department/Office.** The relevant particulars like post, name of municipality, probable vacancy, Qualification, age limit and monthly remuneration as stated below in the following table. A candidate must go through the instruction thoroughly and carefully before submitting an application. **Any omission/suppression of information shall lead to rejection of application of candidature at any point of time during the recruitment process without further intimation. Candidates must possess the qualification as stated below on or before the date of publication of this advertisement.**

:: Table:

Post	Name of Municipality	Probable Vacancy	Mode of Recruitment and Qualification	Consolidated Professional fee
Assistant Accountant, (Cooked Mid Day Meal Programme)	Dhuliyian	1 (One)	On Contract Basis retired staff with minimum five years experience of Accounts Work in Govt. Offices. Age should not be above 65 years on 01/01/2023	Rs. 11,000.00/- per month or difference between last basic pay drawn and pension whichever is less.

Eligible candidates should apply in **prescribed format** attached herewith (**Annexure-I**). **The filled applications format along with all supporting documents must be submitted in the drop box kept at the Office of Dhuliyian Municipality. The application must be made in the prescribed format and all the testimonials should be attached with it tightly and must be put in a sealed envelope. The envelope, containing the application and the testimonials should be subscribed as "Application for the post of Assistant Accountant, (Cooked Mid Day Meal Programme) under Dhuliyian Municipality. Applications must be submitted on any working day between 11 AM to 4 PM. The last date of submission of application is 30/11/2022 upto 4 PM. Application submitted through any other mode shall be rejected.**

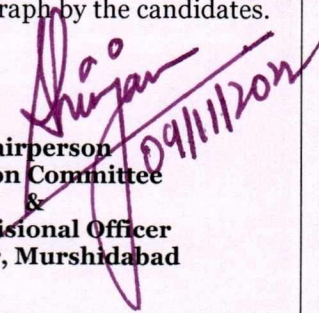
Starting Date of application :	10/11/2022
Closing Date of application (up to 4 PM):	30/11/2022

A. Mode of Selection:

1. **The selection committee, Jangipur, Murshidabad reserves the right to reject any application not properly filled or not submits as per prescribed instruction or received after due closing date of application.**
2. If any candidate is found unsuitable or ineligible, at a later stage of recruitment process, his candidate shall be forthwith rejected.
3. No TA/DA will be provided to attend the examination and interview.
4. Applicants will have brought all original documents for verification on the day of interview.

B. Documents to be submitted along with prescribed application format.

1. Self Attested photo ID Proof.
2. Self Attested photocopies of academic qualification as applicable.
3. Self Attested photocopy of age proof of the candidates (Birth Certificate from competent authority/Madhyamik or equivalent Examination Admit Card)
4. Self Attested photocopy of Working Experience certificate, if any.
5. Self Attested photocopy of last basic pay slip.
6. Self Attested photocopy of last pension drawn.
7. Self Attested photocopy of PPO (Pension Payment Order).
8. Two Passport size (2.5 X 3.5 cm) color photograph duly signed on the back of the photograph by the candidates.
9. Two self addressed envelope with requisite postal stamp.



Chairperson
Selection Committee
&
Sub-Divisional Officer
Jangipur, Murshidabad

Memo No.: 725/(21)/CMDMP/J

Dated, 9th November, 2022

Copy Forwarded for information & wide publicity to:-

1. The Project Director, CMDMD, Govt. of West Bengal.
2. The District Magistrate, Murshidabad.
3. The Additional District Magistrate (Dev.), Murshidabad.
4. The Sub-Divisional Officer, Lalbagh, Kandi, Domkal & Berhampore (Sadar).
5. The District Education Officer, Murshidabad.
6. The Block Development Officer, _____ All _____ Blocks under Jangipur Sub-Division.
7. The I.C/ O.C, _____ All _____ Police Station under Jangipur Sub-Division
8. The Executive Officer, Dhuliyán & Jangipur Municipality.
9. The SDICO, Jangipur.
10. The DIO, NIC Murshidabad with request to upload the notice the district website www.murshidabad.gov.in.
11. Display on Office Notice Board.


Chairperson
Selection Committee
&
Sub-Divisional Officer
Jangipur, Murshidabad.

APPLICATION FORM FOR THE POST OF Assistant Accountant, Cooked Mid Day Meal Programme under DHULIYAN MUNICIPALITY

(Form should be filled in with ball pointed pen in own hand writing. Incomplete form or form without Requisite documents are liable to be rejected.)

Notification No. / CMDMP/J, Date: 09/11/2022

(To be filled in BLOCK letters)

Affix a recent color
passport size(2.5 X
3.5 cm) photo duly
signed by
candidate

1. Name of the Candidate*: _____
2. Name of Father's/Husband's*: _____
3. Date of Birth* (DD/MM/YYYY): ____/____/____ 4. Age* (as on 01.01.2023): _____
5. Gender* (Male/Female): _____ 6. Marital Status*: _____
7. Category* (GENERAL/SC/ST/OBC): _____
8. Mobile No*.: _____ 9. E-mail ID*: _____
10. Present Address* (Correspondence): Vill: _____
P.O. _____ P.S. _____
Dist: _____ PIN: _____
11. Permanent Address: Vill: _____
P.O. _____ P.S. _____
Dist: _____ PIN: _____
12. Academic Qualification*:

Exams Passed	Board/University	Year of Passing	Total Marks	Marks Obtained	% of Marks (except Additional subject)

13. Working Experience*:

Sl. No	Name of Organization/Institution	Designation	From	To	Duration of Experience

[*Mandatory Fields]

14. Enclosures (Tick in the Box):

1. Self Attested photo ID Proof.
2. Self Attested photocopies of academic qualification as applicable.
3. Self Attested photocopy of age proof of the candidates (Birth Certificate from competent authority/Madhyamik or equivalent Examination Admit Card)
4. Self Attested photocopy of Working Experience certificate, if any.
5. Self Attested photocopy of last basic pay slip.
6. Self Attested photocopy of last pension drawn.
7. Self Attested photocopy of PPO (Pension Payment Order).
8. Two Passport size (2.5 X 3.5 cm) color photograph duly signed on the back of the photograph by the candidates.
9. Two self addressed envelope with requisite postal stamp.

I do hereby declare that I have gone through the Notification and satisfy myself the eligibility criteria for the recruitment of Assistant Accountant (MDM) in Dhulian Municipality. I also declare that all the details furnished above are correct, true and complete to the best of my knowledge and belief. If any information furnished above found incorrect or false then I shall abide the decision of the Authority including cancellation of my candidature or appointment under the extent rules.

Date:

Place:

Full Signature of Candidate